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## RENTAL CONTRACT

There is no rental fee; however, there is a food and beverage minimum that must be met to reserve a room for a private function. A \$500.00 deposit will be required to hold the room. Once the deposit has been paid and the contract has been completed, signed and received by the restaurant, the room will be reserved for your event for the entire evening.

*We recommend set menus for parties of 18 or more. We do not offer multiple checks for larger parties.* CONTRACT PARTIES WILL BE ONE CHECK WITH A 20% GRATUITY ADDED.

**Please return your signed and completed contract to Taylor Greenhill.**

NAME: \_\_\_\_\_

COMPANY NAME (if applicable): \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

DATE OF EVENT: \_\_\_\_\_

LOCATION OF EVENT: Walker's Drive-in

EVENT SPACE: UPSTAIRS PRIVATE ROOM

NUMBER OF GUESTS: \_\_\_\_\_ ARRIVAL TIME: \_\_\_\_\_

\*CREDIT CARD NUMBER: \_\_\_\_\_ EXP: \_\_\_\_\_ CVV: \_\_\_\_\_ ZIP: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

*\*A \$500.00 deposit will be charged to the credit card above unless prior arrangements have been made. All reserved dates must be held by a deposit.*

### FOOD & BEVERAGE MINIMUM POLICY

All minimums exclude tax and 20% gratuity. If the food & beverage minimum is not met, any requests for food/wine to be taken are at the sole discretion of the restaurant. No gift certificates will be issued as part of the minimum under any circumstances.

### CANCELLATION POLICY

- Cancellations made 30 days prior to this event will be accepted, and this contract will be considered void.
- Cancellations made 14 days prior to this event will be accepted; however, the \$500.00 deposit will be forfeited.
- Cancellations given within 14 days of this event will be accepted with the room minimum enforced, guaranteed and paid by the above credit card holder.

### GUEST COUNT/LABOR FEE

If your guest count falls below the final headcount given, a labor fee of \$225 per server will be added in lieu of gratuity per manager discretion.